

ACADEMY CONSORTIA
900 AGNEW ROAD
PITTSBURGH, PA 15227
BID #: AC2020-01

Bids for the services listed herein will be received at the ACADEMY CONSORTIA, Administration Offices, located at 900 AGNEW ROAD, PITTSBURGH, PA 15227 ATTN: Rose Schoy until 9:00 A.M. on February 14, 2020 and will be opened at 9:30 A.M. Respondents are invited to attend the bid opening, however no bid modifications will be permitted at that time; only clarifications of services and/or expectations regarding bid stipulations will be permitted.

1. Two copies of the submitted proposal for this bid inquiry are to be filled out, where noted and returned to ACADEMY CONSORTIA.
2. All bids shall be delivered to ACADEMY CONSORTIA at the address stated above. **Please show the bid number (BID #:AC2020-01) on the outside of the envelope.**
3. The Bidder is responsible for ensuring that the Bid document is received **via registered mail or hand delivered** by to 9:00 AM on the date of the Bid Opening stated above. If hand delivered, an employee of ACADEMY CONSORTIA must sign as having been received. **The Bidder must also send an email to schovr@theacademysystem.com notifying Rose Schoy of hand delivery of the bid document(s).** ACADEMY CONSORTIA is not responsible for the failure of any of its employees or any mail delivery service to receive this bid document prior to the time and date for the public opening of this Bid.
4. Bids shall be submitted on this Bid form which must be signed by a duly authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
5. Prices quoted must include all costs for delivery of requested services including any and all installation, support and engineering charges.
6. Not more than one alternate service may be quoted on any single item of the bid. Description and pricing for any such alternate/hybrid/migration solutions must be typed in on the back side of this document and be accompanied with a valid signature from the submitting vendor.
7. The Technology Support Staff /Resources group shall have full power and authority to reject any and all bids furnished which in their opinion, are not in strict compliance and conformity with the requirements of the specifications. The decision of said group shall be final, conclusive, and without challenge.
8. ACADEMY CONSORTIA reserves the right to reject any or all bids, and to accept or reject any item or group of items, for which bid is submitted.
9. Upon identification of the lowest bid for identified services and installations (if warranted) the successful bidder will be notified in writing. It should be noted that awarding of this bid will commit the respondent to their quoted pricing for the entire period of time required for the SLD to notify ACADEMY CONSORTIA of e-rate funding. Once notified of funding, ACADEMY CONSORTIA will immediately commence with deploying said services.

1

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Signature: _____

Printed Name: _____

Phone Number: _____

ACADEMY CONSORTIA
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**A MULTI-YEAR CONTRACT FOR
HIGH-SPEED INTERNET ACCESS
&
LEASING OF HIGH-SPEED DISTRIBUTION SERVICES**

ACADEMY CONSORTIA (CURRENTLY CONSISTING OF “THE ACADEMY, THE NEW ACADEMY CHARTER SCHOOL AND SUMMIT ACADEMY) IS SEEKING A LONG-TERM CONTRACT FOR INTERNET ACCESS SERVICE AND THE LEASING OF A HIGH-SPEED DISTRIBUTION NETWORK SERVICING UP TO SEVERAL REMOTE SITES (CURRENTLY THREE (3) ACTIVE) TO DELIVER SAID SERVICE FROM A SINGLE IDENTIFIED SITE (CENTRALIZATION OF SERVICES). THE SERVICE CONTRACT WILL EXTEND FROM A PERIOD RANGING OF THREE (3) YEARS DEPENDING ON THE IDENTIFICATION AND ACCEPTANCE OF VALID BID PROPOSALS. THE SERVICES WILL COMMENCE SOMETIME AFTER JULY 1ST, 2020 AND WILL CORRESPOND WITH RECEIPT OF THE SLD FUNDING LETTER FOR THE SERVICES.

ANY QUESTIONS PERTAINING TO THIS BID SHOULD BE DIRECTED TO:

Rose Schoy
THE ACADEMY
900 AGNEW ROAD
PITTSBURGH, PA 15227
schoyr@theacademysystem.com

TECHNICAL QUESTIONS SHOULD BE E-MAILED TO:

Chris Sackett
sackettc@theacademysystem.com

IT SHOULD BE NOTED THAT ORIGINAL SIGNATURES ARE REQUIRED AT THE BOTTOM OF EACH PAGE IN THIS BID WHEN THE APPROPRIATE SIGNATURE LINES ARE PROVIDED. ACADEMY CONSORTIA WILL HAVE THE RIGHT TO VOID THE ENTIRE BID IF RESPONDENT FAILED TO PROVIDE THESE SIGNATURES AS INSTRUCTED FOR THAT PARTICULAR RESPONDENT.

2

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ACADEMY CONSORTIA
 900 AGNEW ROAD
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**ITEM
NO.**

ITEM/SERVICE DESCRIPTION

1. LEASE OF HIGH-SPEED FIBER DISTRIBUTION NETWORK: TO ORIGINATE FROM SUMMIT ACADEMY (HERMAN LOCATION) AND TO BE DELIVERED TO “THE ACADEMY” AT THE DEDICATED COMMITTED INFORMATION RATE BANDWIDTH CONNECTION SPEEDS AND LENGTH OF TIME SPECIFIED BELOW. HANDOFF OF SERVICES TO “ACADEMY CONSORTIA” WILL BE VIA AN ETHERNET PORT AND AT THE MDF LOCATION FOR EACH SITE AS IDENTIFIED BY ACADEMY CONSORTIA.

- | | |
|--|---|
| A.) 300 MB FOR A PERIOD OF 3 YEARS *
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |
| B.) 400 MB FOR A PERIOD OF 3 YEARS*
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |
| C.) 500 MB FOR A PERIOD OF 3 YEARS*
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |

2. LEASE OF HIGH-SPEED FIBER DISTRIBUTION NETWORK: TO ORIGINATE FROM “NEW ACADEMY CHARTER SCHOOL” (CHARTER LOCATION) AND TO BE DELIVERED TO “THE ACADEMY” AT THE DEDICATED COMMITTED INFORMATION RATE BANDWIDTH CONNECTION SPEEDS AND LENGTH OF TIME SPECIFIED BELOW. HANDOFF OF SERVICES TO “ACADEMY CONSORTIA” WILL BE VIA AN ETHERNET PORT AND AT THE MDF LOCATION FOR EACH SITE AS IDENTIFIED BY ACADEMY CONSORTIA.

- | | |
|--|---|
| A.) 100 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |
| B.) 200 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |
| C.) 300 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |
| D.) 500 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF) | COST/MO. _____
INSTALLATION COST _____ |

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3. HIGH-SPEED INTERNET ACCESS/SERVICE: REQUESTING PRICING FOR UNBUNDLED ACCESS ("UNBUNDLED" DEFINED AS AVAILABLE INDIVIDUALLY AND ARE NOT A PART OF A PACKAGE OF SERVICES) TO THE INTERNET TO BE LOCATED AT A CENTRAL POINT (DEFINED ON PAGE 8) FOR DISTRIBUTION OF ACCESS CAPABILITIES FOR ALL SITES MAKING UP THE LEASED DISTRIBUTION NETWORK (WAN) AT THE BANDWIDTH CONNECTION SPEEDS AND LENGTH OF TIME SPECIFIED BELOW:

- | | |
|---|---|
| A.) 400 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF)
(MINIMUM 16 PUBLIC ADDRESSES) | COST/MO. _____
INSTALLATION COST _____ |
| B.) 500 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF)
(MINIMUM 16 PUBLIC ADDRESSES) | COST/MO. _____
INSTALLATION COST _____ |
| C.) 750 MB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF)
(MINIMUM 16 PUBLIC ADDRESSES) | COST/MO. _____
INSTALLATION COST _____ |
| D.) 1 GB FOR A PERIOD OF 3 YEARS
(ETHERNET HANDOFF)
(MINIMUM 16 PUBLIC ADDRESSES) | COST/MO. _____
INSTALLATION COST _____ |

NOTE: IF THERE IS A COST ASSOCIATED WITH EXTENDING THE ETHERNET PORT TO THE MDF NETWORK RACK WITHIN EACH BUILDING (TWO SEPARATE SITE LOCATIONS) THAT COST MUST BE IDENTIFIED IN THIS AREA. THE COST CANNOT BE AN ESTIMATE AS THERE IS NO MECHANISM WITHIN THE E-RATE PROCESS TO ADDRESS SUCH ESTIMATES.

ENTER THE PER/SITE COST HERE IF APPLICABLE: \$ _____

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ACADEMY CONSORTIA
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ADDITIONAL BID CONDITIONS:

1. BID CONTRACT ITEMS/CONDITIONS:

- A. IF THE BID RESPONDENT WOULD REQUIRE A RESPONDENT'S CONTRACT DOCUMENT TO BE SIGNED AND EXECUTED BY ACADEMY CONSORTIA UPON AWARD OF THIS BID THEN **TWO COPIES OF SAID CONTRACT, WITH ALL REQUIRED RESPONDENT SIGNATURES, MUST BE SUBMITTED WITH THIS BID DOCUMENT AND CORRESPONDING RESPONDENT PROPOSAL.**
- B. NO CONTRACT LANGUAGE MAY BE INSERTED OR CONTAINED WITHIN THE RESPONDENT'S CONTRACT DOCUMENT THAT REFERS TO ANY ISSUES, PROVISIONS OR ADDITIONAL ITEMS NOT SPECIFICALLY DETAILED WITHIN THIS BID DOCUMENT.
- C. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE RESPONDENT'S CONTRACT DOCUMENT THAT WOULD CONFLICT WITH THE FEDERAL E-RATE PROGRAM'S ELIGIBILITY REQUIREMENTS AND/OR GUIDELINES AS DEFINED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD).
- D. NO CONTRACT LANGUAGE MAY BE INSERTED INTO OR CONTAINED WITHIN THE FORMAL CONTRACT DOCUMENT THAT WOULD REPLACE OR MAKE INVALID ANY STATEMENT OR CONDITION OUTLINED WITHIN THIS BID CONTRACT DOCUMENT.

2. LIABILITY FOR TERMINATION OF SERVICES:

- A. THERE SHALL BE NO LIABILITY LEVERAGED AGAINST ACADEMY CONSORTIA FOR TERMINATION OF SERVICES TO ANY BUILDING THAT IS CLOSED OR IN SITUATIONS WHERE THE BUILDING LEASE BECOMES NULL OR VOIDED.
- B. THERE WILL BE NO LIABILITY FOR TERMINATION OR REDUCTION OF SERVICE AT ANY ACTIVE EDUCATIONAL FACILITY OTHER THAN A MINIMAL CHARGE FOR RE-ENGINEERING AND EQUIPMENT DIFFERENTIAL.
- C. IN THE EVENT THAT ACADEMY CONSORTIA MUST DISCONTINUE INTERNET ACCESS SERVICE OR LEASED WAN SERVICES DUE TO BUDGET ISSUES RELEVANT TO THE TERMINATION OF THE E-RATE PROGRAM THERE SHALL BE NO TERMINATION LIABILITY IMPOSED UPON ACADEMY CONSORTIA SO LONG AS ACADEMY CONSORTIA DOES NOT ENTER INTO AGREEMENT WITH A DIFFERENT PROVIDER FOR COMPETITIVE SERVICE/S.

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3. ANY RESPONDENT WISHING TO SUBMIT A PROPOSAL TO THIS BID DOCUMENT MUST BE WILLING TO PARTICIPATE IN THE FEDERAL COMMUNICATIONS COMMISSION'S (FCC) UNIVERSAL SERVICE ORDER AS DETAILED IN THE TELECOMMUNICATIONS ACT OF 1996. ACADEMY CONSORTIA WILL BE SUBMITTING FUNDING REQUESTS FOR ALL ELIGIBLE SERVICES TO THE SLD AND UPON VERIFICATION OF FUNDING WILL EXPECT THE AWARDED RESPONDENT TO PARTICIPATE IN THE PROGRAM.
4. THE LEVEL OF PARTICAPATION FROM THE RESPONDENT WILL INCLUDE THE FOLLOWING:
- A. UPON NOTIFICATION OF E-RATE FUNDING THE RESPONDENT WILL PROVIDE DISCOUNTED BILLING...WHEREAS ACADEMY CONSORTIA WILL BE INVOICED DIRECTLY FOR ITS "FAIR-SHARE" PORTION OF ELIGIBLE SERVICES WHILE THE RESPONDENT DIRECTLY INVOICES THE E-RATE PROGRAM FOR THE REMAINING PORTION (To be determined on a yearly basis).
 - B. THE SERVICE PROVIDER MUST STRUCTURE THE MONTHLY INVOICING AS PER THE ACADEMY CONSORTIA'S REQUIREMENTS WHICH MAY INCLUDE SEPARATE INVOICING FOR EACH SITE.
 - C. THE RESPONDENT MUST HAVE AN ACTIVE/VALID SPIN NUMBER AND PROVIDE IT BELOW. **FAILURE TO PROVIDE SPIN NUMBER WILL VOID THE RESPONDENT'S PROPOSAL.**

SPIN #: _____

Note: Spin Number **MUST** be registered with the SLD as an "**Eligible Telecomm Provider**" SPIN number or, the respondent must provide proof of processes to acquire such registering which is to be in place **BEFORE** January 1TH, 2020. Hardcopy of such proof should consist of signed documents outlining the status of the processes and be included with respondent's bid proposal.

- D. THE RESPONDENT MUST NOTE BELOW IF THEY ARE/WERE LISTED ON THE FCC "RED-LIGHT" STATUS LIST. **FAILURE TO ANSWER THE QUESTION BELOW WILL VOID THE RESPONDENT'S PROPOSAL.**

RESPONDENT ON SLD FCC "RED-LIGHT" OR SELECT REVIEW STATUS LIST?

YES or NO

(Please indicate either "YES" or "NO")

6

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D. SHOULD THE SUCCESSFUL VENDOR BECOME RED-LIGHTED OR PLACED ON THE SELECT REVIEW LIST BY THE FCC, ACADEMY CONSORTIA SHALL HAVE THE RIGHT TO TERMINATE THE CONTRACT AND SELECT ANOTHER VENDOR WITHOUT PENALTY OR COSTS

5. CONTRACT REDUCTION/MODIFICATION:

A. THE AWARDED RESPONDENT MUST COMMIT TO A REDUCTION IN THE COST OF THE PER-SITE LEASED SERVICES AND/OR INTERNET ACCESS SERVICES IN THE EVENT THAT COMMERCIAL LEASE RATES FOR SIMILAR SERVICES DROP BELOW THE CONTRACTED RATE OF THIS CONTRACT AT ANY TIME DURING THE LIFE OF THE CONTRACT.

B. IF, DURING THE COURSE OF THE CONTRACT, IMPROVEMENTS IN TECHNOLOGY PROVIDE FOR HIGHER BANDWIDTH AT REDUCED COSTS ACADEMY CONSORTIA RESERVES THE RIGHT TO FORGO REDUCED BILLING (AS STATED IN 5. A.) AND ACCEPT THE FASTER SERVICE AT A RATE EQUAL TO THE SERVICE RATES BEING PAID VIA THE CONTRACT FOR THE ORIGINAL SERVICE LEVELS.

6. BIDS WILL NOT BE CONSIDERED FROM "RESELLERS" OF DATA NETWORK ACCESS OR INTERNET ACCESS THAT DO NOT OWN AND/OR OPERATE AND MANAGE THE PHYSICAL CONNECTIONS FOR EACH SITE (CURRENT AND FUTURE) WITH THE ABILITY FOR REAL-TIME MONITORING AND 24X7X365 MAINTENANCE OF THE BIDDER'S NETWORK AND CORRESPONDING SERVICES TO THE DISTRICT.

7. ACADEMY CONSORTIA WILL CONSIDER HYBRID NETWORKS OR ALTERNATE TECHNOLOGIES AS A VIABLE MIGRATION PATH TO OBTAIN THE IDENTIFIED END CONNECTIVITY AND SERVICES AS LONG AS THE SERVICE COST IS EQUAL TO OR LESS THAN THE QUOTED FINAL PRICING AND THE VENDOR SUPPLIES ALL REQUIRED INTERACTIVE EQUIPMENT AT NO ADDITIONAL COSTS TO ACADEMY CONSORTIA. SERVICE HANDOFF MUST BE VIA AN RJ45 ETHERNET PORT.

8. ACADEMY CONSORTIA RESERVES THE RIGHT TO EXTEND, IN PART OR WHOLE; ANY SERVICES BEING PROVIDED AS A RESULT OF THIS RFP CONTRACT. NOTIFICATION OF SUCH EXTENSION/S WILL BE MADE VIA WRITING ANY TIME BEFORE THE EXPIRATION DATE OF ACTIVE CONTRACT.

9. THE LEVEL OF PARTICAPATION FROM THE RESPONDENT WILL INCLUDE THE FOLLOWING SITES:

7

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A. SUMMIT ACADEMY
839 HERMAN ROAD
P.O. BOX 13
HERMAN, PA 16039
724-282-1995

B. THE ACADEMY (CENTRAL SITE)
900 AGNEW ROAD
PITTSBURGH, PA 15227
412-885-5200

C. NEW ACADEMY CHARTER SCHOOL
2500 JONQUIL WAY
PITTSBURGH, PA 15210
412-515-2280

8

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SERVICE LEVEL CONDITIONS:

1. SERVICE LEVEL EXPECTATIONS AND CORRESPONDING REIMBURSTMENT OF INCURRED OPERATIONAL COSTS IN ADDITION TO SERVICE CREDITS:
 - A. SERVICES MUST BE REMOTELY MONITORED BY THE PROVIDER TO ADDRESS REAL-TIME CORRECTIVE ACTIONS IN REGARDS TO ISSUES AFFECTING SERVICE AVAILABILITY OR LEVELS
 - B. A SUPPORT NUMBER AND/OR ASSIGNED SUPPORT REPRESENTATIVE MUST BE PROVIDED FOR USE IN CONTACTING THE PROVIDER FOR SUPPORT
 - C. REQUIRED RESPONSE TIME FOR SUPPORT CALLS IS AS FOLLOWS:
 - i. 1 HOUR CALLBACK FOR ANY REPORTED ISSUES
 - ii. 2 HOUR PROBLEM RESOLUTION
 - D. NETWORK AND/OR SERVICES MUST BE FULLY OPERATIONAL AT A LEVEL NOT LESS THAN 99.9 % DURING THE SCHOOLS' STANDARD BUSINESS HOURS OF 5:30 A.M. TO 8:00 P.M.
2. LIABILITY FOR TERMINATION OF SERVICES AND CORRESPONDING REIMBURSTMENT OF INCURRED OPERATIONAL COSTS IN ADDITION TO SERVICE CREDITS:
 - A. SERVICE CREDITS MUST BE LEVERAGED FOR SERVICE OUTAGES AND APPLIED (AND IDENTIFIED AS SUCH) TO THE MONTHLY INVOICES
 - B. THE VENDOR MUST APPLY THE CREDITS TO BOTH E-RATE AND THE ACADEMY CONSORTIA FAIR-SHARE PORTIONS OF ANY AFFECTED INVOICING
 - C. ADDITIONALLY, ACADEMY CONSORTIA RESERVES THE RIGHT TO LEVY ANY BUSINESS EXPENSES OCCURRED DURING ANY EXTENDED OUTAGE/S (EXTENDED BEING DEFINED AS ANY OUTAGE THAT EXCEEDS 4 HOURS...OR, A COLLECTION OF OUTAGES WITHIN A 24 HOUR PERIOD ACCUMULATING TO 4 HOURS). THESE REIMBURSTMENT CHARGES ARE TO BE DIRECTLY PAID TO ACADEMY CONSORTIA AND NOT ADDRESSED AS SERVICE CREDITS. IT SHOULD BE NOTED THAT THERE ARE NO E-RATE RAMIFICATIONS TO THIS REQUIREMENT SINCE ITS INTENT IS TO ADDRESS BUSINESS COSTS ACCUMULATED DURING A GIVEN INCIDENT. E-RATE ISSUES RELEVANT TO LOST SERVICES IS TO BE ADDRESSED AS A SERVICE CREDIT/REDUCTION OF CHARGES WHICH MUST ALSO INCLUDE ACADEMY CONSORTIA.

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