



PACKAGE POLICY

The New Outlook Academy will provide everything your child needs while at the school, including hygiene products, bedding, clothing and any other necessities that students need. However, we recognize that students also enjoy receiving items of their own. In order to send items to your child, please review and follow the guidelines indicated below:

Students may receive no more than two deliveries per month and packages are distributed once a week. To ensure safety, all packages must be shipped directly from a retail vendor such as Wal-Mart or Amazon. Packages shipped directly from a person will be returned without being opened. Also for the protection of our students and staff, packages will be opened in the presence of staff. Any items that are not approved will be stored in the student's secure, personal bin and returned upon discharge.

Examples of approved items:

- Shampoo, conditioner, body wash, soap bars, loofahs, shower caps
- Hair oil, gel, edge control, curl cream, hair masks
- Brushes, combs, hair ties, clips, bonnets, braid-in hair
- Chapstick, lotion, face wash, face masks, toothpaste, deodorant
- Underwear, bras, socks (no underwire, lace, and must be age appropriate)
- Pencils, pens, crayons, washable markers, stickers, folders, composition notebooks (no binders or notebooks with metal spirals)
- Books(age-appropriate), puzzles, activity books, fidget toys, journals, stationary products
- Yarn, crochet kits, crochet hooks, bracelet/jewelry kits (no letter beads)
- Blankets (twin size or smaller) Comforter and sheets (twin size), 1 standard sized pillow
- Small stuffed animals (18 inches or smaller, limit is 3)
- Water bottle (must be plastic, see through, and 24oz or smaller)
- Bath towels (limit 2)
- Cards and board games (age appropriate)
- Flat irons, curling irons, and blow dryers and shower caddies

Examples of prohibited items:

- Sharp or potentially dangerous items, including pencil sharpeners
- Alcohol-Based Products
- Flammable Products
- Make-Up, Hair Extensions, False Nails, Eyelashes, Nail Polish
- Anything with references to nicotine, including vapes, drugs or drug use, pornography, weapons, or violence
- Items that are poisonous if swallowed
- Food, including gum, and Beverages
- Clothing, including pajamas, shoes, slippers and jackets
- All electronics or anything batter operated
- Gift Cards
- Mirrors
- Aerosol products (hairspray, mousse, spray deodorant)

Should you have questions about an item that is not listed above, please contact your child's Counselor or Case Manager for approval before sending. Most of these items are also available for students to find in the weekly merit store.

Please note that students committed to the New Outlook Academy shelter are not permitted to receive packages. New Outlook Academy is not responsible for lost, stolen or damaged items.